



Cainscross Town Council

Cashes Green & Ebley

10 April 2025

NOTICE OF MEETING

A meeting of **Cainscross Town Council's Finance, Staffing and Policy Committee** will be held on Wednesday 16th April commencing at 10:30am in the Pavilion Hall Victory Park.

Signed

Jeni Marshall
Town Clerk

A G E N D A

1. To note apologies
2. To approve the minutes of the last meeting of the Council
3. To receive any declarations of interest
4. To receive any representations from members of the public
(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)

Finance & Policy Matters

5. To verify and sign the bank reconciliation and original bank statement
6. To receive the financial report and consider expenditure in line with the budget
(Financial Status Comparison Report)
7. To approve and note invoiced income transactions
8. To approve a five-year contract with Edge IT for the Finance package
9. To consider an upgrade for Safety Culture to sufficiently record all asset inspections in line with audit requirements
10. To note the interest received and the new interest rate on the Nationwide Account

Staffing Matters

The following items may be subject to the exclusion of press and public under the Local Government Act 1972, Sch. 12A

11. To consider a promotion for a member of staff with a salary point increment
12. To consider a health passport for a member of staff and referral to the Occupational Therapist if necessary
13. To consider the purchase of laptop bags for four members of staff
14. To confirm the date and time of the next committee meeting

Members of the Public are Welcome to Attend