

Minutes of the of **Cainscross Town Council's Recreation Committee Meeting** held on Tuesday 10 September 2024 commencing at **10:00am**.

Present: Councillors: Deb Balster (Chair)
Dave Dale
Gavin Lindsay
Charlie Mitchell
Linda Stinchcombe
Clive White

In Attendance: Clerk - Jeni Marshall
Assistant Clerk - Emily Forgione
Project Officer – Liane James
Ranger – Steve Coates

Apologies: Adrian Cross

- REC56/24** To receive apologies
Apologies were received as above.
- REC57/24** To approve the minutes of the last meeting of the Committee
The minutes of the last meeting of the Recreation committee were approved and duly signed.
- REC58/24** To receive any declarations of interest
No declarations of interest were received.
- REC59/24** To receive any representations or questions from members of the public
No members of the public present.
- REC60/24** To consider a pollinator patch risk assessment
The risk assessment for pollinator patches was considered and members resolved to approve.
- REC61/24** To consider tree works at Cashes Green Allotments
A quotation for tree works at Cashes Green allotments was considered and approved.
- REC62/24** To consider a member of the public's concern about a tree in Victory Park and future planting schemes
After due discussion members felt that as the trees have been professionally audited in recent months and are maintained on a 18 month rotation in and out of leaf, no further work is needed at this time. Members also considered the comments made regarding the potential legacy of costs in the future when planting new trees and realise the costs involved, however, feel that biodiversity is currently of the utmost importance in the Council's plans.
- REC63/24** To approve delegation to the Clerk for expenditure on general maintenance of the Pavilions and Open Spaces within the budget
The Clerk explained that there is always lots of maintenance in the pavilions and open spaces and waiting a month between meetings to get the expenditure approved meant delays in the works being carried out. Steve explained that there

was plenty of maintenance and the two broken fans in the rugby pavilion will cost nearly £1000 to replace. It was agreed to recommend to the Finance committee that any decisions for expenditure under £1000 for maintenance could be delegated to the Clerk, this will also be monitored according to the maintenance budget.

- REC64/24** To consider purchasing a bench with a plaque, on behalf of the former Stroud Gardening Club
It was agreed that the Clerk could purchase a bench and plaque on behalf of the Stroud Valleys Project for Stroud Gardening Club and reclaim the money.
- REC65/24** To consider a recommendation to full council for the suspension of Financial Regulations with respect to advertising the bike pump track contract on Contracts Finder and to recommend B1KE as the chosen contractor
The Project Officer explained to members that after plenty of research it was concluded that the bike pump track needed to be carried out by a specialist contractor due to the complexity of the work. The Project Officer had contacted 6 specialist suppliers to request quotes. After receiving the specification two companies did not respond, one did not respond after the initial contact, two were looking to do larger projects of a much higher value and B1KE were keen to replace like for like using materials already on site. Members considered the suspension of Financial Regulations and after due discussion resolved in this instance to recommend the suspension and agreed that B1ke should be the chosen contractor recommended to Full Council.
- REC66/24** To consider crowd funding for the bike pump track alongside potential match funding from Sports England
It was agreed to crowd fund for £5000 to match fund with Sports England. The Project Officer and Administrator will work with Cllr. Mitchell to start a fundraising campaign.
- REC67/24** To consider new pieces of play equipment and installation for Elm Road Playing Field.
This item was deferred to the next meeting as quotations have not been received.
- REC68/24** To note the date and time of the next meeting of the committee
The date of the next committee meeting is Tuesday the 8th of October.

The meeting concluded at 11am

Signed

Dated

Actions

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| REC60/24 | Approve and publish risk assessment. | Clerk/Assistant Clerk |
| REC61/24 | To instruct tree works – Cashes Green allotments | Clerk/Assistant Clerk |
| REC62/24 | To contact member of public | Clerk |
| REC63/24 | Ongoing works | Clerk/Assistant Clerk |
| REC64/24 | Order bench & plaque for SVP | Clerk |

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| REC65/24 | Add to Full Council agenda/ add report | Clerk/Assistant Clerk/Project Officer |
| REC66/24 | Set up crowd funding page | Administrator/Project Officer |
| REC67/24 | Add to next committee meeting agenda | Clerk/Assistant Clerk |