



Cainscross Town Council

Cashes Green & Ebley

CAINSCROSS TOWN COUNCIL

COMMUNITY GRANT AWARDING POLICY 2024

Reviewed 13 May 2024

Minute number 13/24

Cainscross Town Council has a small budget for the award of grants to the community.

Grants awarded by local councils to organisations are usually made using the Local Government Act 1972 s137 which gives the “Power of local authorities to incur expenditure for certain purposes not otherwise authorised”.

Grants are considered at meetings of the Full Council.

Application forms and guidance notes are available from the office at The Pavilion in the Park, Victory Park, Cainscross, Stroud, GL5 4JE or via our website www.cainscross-pc.gov.uk

TERMS AND CONDITIONS

1. The amount of the award will be at the Councils discretion.
2. All applications will be considered on their merits
3. Grants will be awarded to voluntary organisations, societies, clubs and not for profit organisations in the Cainscross Parish.
4. Grants will not be awarded to individuals.
5. Grants will not be awarded to national or regional charities unless for a project in the Cainscross Parish
6. Groups from outside the area may apply if they can prove a benefit to the Cainscross parish
7. The Town Council will consider previous grants awarded
8. Grants will not be awarded for commercial ventures
9. Retrospective applications will not be considered
10. Grants are conditional on a full application form and supporting documents detailing costs
11. If the grant is used for any other purpose than that which it is awarded for without permission of the Town Council, the grant becomes immediately repayable
12. All grant recipients must acknowledge receipt of the monies and provide proof of purchase of any equipment. If the grants for a community event, a short report and supporting photographs are required.

13. Organisations will not receive more than one grant in any financial year except in exceptional circumstances
14. The organisation will normally be expected to have clearly written aims and objectives.
15. Organisations will be expected to have a written constitution and membership rules, copies of which should be submitted as part of the application. In addition, an organisation must demonstrate that it is properly managed and able to run its affairs responsibly.
16. An organisation is required to submit audited accounts or accounts that have been independently examined by a suitably qualified person, for the previous financial years or, in the case of a newly formed organisation, a detailed budget and business plan.

HOW THE APPLICATION WILL BE ASSESSED

1. Will the grant be used effectively
2. Are the costs realistic
3. What other efforts have been made to raise funds

GUIDANCE

Applicants must return a full application form and background documents when applying for a grant. Applicants seeking more than £500.00 may be asked to attend a meeting of the Full Council and be prepared to discuss their application

All new applicants must attend a meeting of the Full Council