



Cainscross Town Council

Cashes Green & Ebley

7 May 2024

The **Annual Meeting** of Cainscross Town Council will be held on Monday 13 May 2024, commencing at **6pm** in the **Pavilion in the Park, Victory Park, Cainscross**

J. Marshall

Jeni Marshall
Town Clerk

NOTICE OF MEETING

1. To elect the Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office
2. To elect the Vice-Chairman of the Council and receive the Chairman's Declaration of Acceptance of Office
3. To receive apologies for absence
4. To receive any declarations of interest from members
5. To confirm the accuracy of the last minutes of the Council
6. To receive any representations from members of the public
(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)
7. To review committee structures and appoint members to serve on the committees including the Disciplinary, Grievance and Appeals Committees
8. To review the Committees Terms of Reference
9. To review and approve the Standing Orders
10. To review and approve the Financial Regulations
11. To review and approve the united code of conduct for Town and Parish Councils
12. To review the Councils Asset Register
13. To review the Grant awarding Policy
14. To authorise the list of Direct Debits
15. To review the adequacy of the Councils Insurance cover in respect of all insured risks
16. To review the Financial Risk and Business Continuity Policy
17. To review the bank mandate
18. To consider the year end accounts and note the balance sheet
19. To consider and approve the Annual Governance Statement
20. To consider and approve the Accounting Statements and sign and date by the person presiding at the meeting
21. To note the dates for the exercise of public rights for the 2023/24 accounts
22. To consider co-option of applicants to Council
23. To consider the following planning applications:
 - S.24/0738/FUL - 299C Westward Road, Ebley - Erection of a timber deck with roof over (Retrospective)
 - S.24/0802/P3E - 52 Westward Road - Change of use from hairdressers to dwelling
 - S.24/0799/HHOLD - 68 Cashes Green Road - Erection of a single storey side extension.
24. To consider a quotation for tree works at Victory Park
25. To further consider a quotation for a new secure gate at the top of Victory Park
26. To confirm the dates and times of meetings of the Council for the year ahead

Pavilion in the Park, Victory Park, Cainscross, Stroud, Gloucestershire GL5 4JE
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Office opening hours Monday – Thursday 9.30am – 12.00pm