

Minutes of the of **Cainscross Town Council's Recreation Committee Meeting** held on Tuesday 11 June 2024 commencing at **10:00am**.

Present: Councillors: Deb Balster (Chair)
Dave Dale
Linda Stinchcombe
Clive White

In Attendance: Assistant Clerk – Emily Forgione

Apologies: Gavin Lindsay

REC10/24 To elect a Chair of Committee

The Assistant Clerk opened the meeting and asked for any nominations for the position of Chair. Councillor Stinchcombe proposed Councillor Balster. The Assistant Clerk asked if there were any further nominations. There being none, Councillor David Dale seconded the nomination, and this was carried with all in favour. Councillor Balster accepted the role.

REC11/24 To elect a Vice-Chair of Committee

Councillor Balster asked for nominations for Vice Chair. Councillor Balster proposed Councillor Linda Stinchcombe. This was seconded by Councillor Clive White and carried with all in favour.

REC12/24 To note apologies

No apologies received.

REC13/24 To approve the minutes of the last meeting of the Committee

The minutes of the last meeting (9 April 2024) were received, agreed and duly signed by the Chairperson.

REC14/24 To receive any declarations of interest

No declarations of interest were received.

REC15/24 To receive any representations from members of the public

No members of the public were present.

REC16/24 To receive project updates from the Project Officer

The Project Officer gave a general update on projects.

REC17/24 To consider ideas for improvements to Elm Road Play area

Before the meeting, members of the committee met at Elm Road play area and discussed the need for improvements in the play area. The Assistant Clerk reported that there was currently approximately £40,000 in the ear marked reserve and budget for improvements. After due consideration it was decided that works should be tackled as soon as possible with the funds that are available.

REC18/24 To review all sports teams' charges and consider a meeting with Cainscross RFC to discuss future maintenance of the building and storage of equipment

After due discussion it was agreed by members that the sports team charges should remain the same for the season of 2024/25. It was reported that the Clerk and Assistant Clerk are due to meet with Jo Carter from the Rugby club for an initial discussion about the

ongoing maintenance and storage of the rugby pavilion and would report back to the committee in due course.

REC19/24 To consider the monthly playground reports
The monthly reports were reviewed, and ongoing jobs for the Groundsman were agreed.

REC20/24 To review the ROSPA playground reports
The ROSPA playground reports and a summary of works needed were presented and reviewed by members. It was agreed that work would be completed by the groundsman where possible, or contractors arranged. Some ongoing issues in Victory Park play area have been arranged with Proludic to be fixed as part of the agreement prior to the payment of the final retention fee.

Cllr Linda Stinchcombe left the meeting at 10.55am

REC21/24 To consider planting more trees at Victory Park
The existing tree line at the north side of Victory Park poses an opportunity to plant trees to meet the existing tree line on the right side of the park, after consideration it was agreed that the council should work with Stroud Valleys Project to plant some new trees in this area.

REC22/24 To consider a plaque for a local young resident to be placed alongside an existing plaque in Victory Park
A parishioner that has an existing memorial plaque for a family member on a bench in Victory Park has requested a second plaque for another family member who has passed away. After consideration this was agreed.

REC23/24 To further consider quotations to replace the top park gate with a secure gate
Having considered the condition of the existing gate(s) at the north end of Victory Park, and the potential risk and cost of unauthorised access to the park it was agreed that the gate should be replaced. Options were considered and it was agreed to choose the contractor who can install a similar the gate to the gate at the main entrance to the park.

REC24/24 To consider a quotation for tree works at Hamwell Leaze
The quotation for tree works at Hamwell Leaze was considered and accepted by members.

REC25/24 To note the date and time of the next meeting of the committee
The date of the next committee meeting is Tuesday 9 July 2024.

The meeting concluded at 11.30am

Signed

Dated

Actions

REC17/24	Arrange initial plans for update of play area	Project Officer
REC18/24	Meeting with CRFC	Clerk/Assistant Clerk
REC19/24	Ongoing maintenance	Groundsman
REC20/24	Arrange relevant contractors/Meet with Groundsman	Clerk/Assistant Clerk

REC21/24	Contact Stroud Valleys Project and arrange a meeting	Assistant Clerk
REC22/24	Contact parishioner	Clerk
REC23/24	Contact contractor and instruct works	Assistant Clerk
REC24/24	Instruct tree works	Assistant Clerk