

Minutes of the of **Cainscross Town Council's Full Council Meeting** held on Monday 29 April 2024 commencing at 7.00pm.

Present: Councillors: A Cross (Chair)  
C White (Vice-Chair)  
D Balster  
D Dale  
G Lindsay  
L Stinchcombe

In Attendance: Town Clerk  
Assistant Town Clerk

Also in attendance: District Councillor Jenny Miles  
County Councillor John Bloxsom

Apologies: J Booker  
E Burnett  
C Fewster

- FC001/24** To receive apologies  
Apologies were received as above
- FC002/24** To confirm the minutes of the last meeting of the Council  
The minutes of the last meeting were confirmed and duly signed.
- FC003/24** To receive any declarations of interest  
None received
- FC004/24** To receive the chairman's announcements  
The Chairman announced the office will be closed on Thursday 2<sup>nd</sup> May due to elections taking place at the Pavilion.
- FC005/24** To receive any representations or questions from members of the public  
None present
- FC006/24** To receive any reports from County and District Councillors  
County Councillor Bloxsom gave a report attached (Appendix A)  
District Councillor Jeni Miles gave a report (Appendix B)
- FC007/24** To note the minutes of the last Finance, Staffing & Policy meeting  
The minutes were noted.
- FC008/24** To note the minutes of the Recreation Committee  
The minutes were noted

#### **Planning, Highways, Amenities and Recreation**

- FC009/24** To consider the following planning applications.  
- S.24/0506/HHOLD- 41 Upper Church Road - Erection of a two storey & single storey side extensions, a loft conversion and renovation work to the existing dwelling. - Noted

- S.24/0634/TCA- 54 Westward Road, Stroud - Silver Birch - Fell. Poplar - Noted  
 - S.24/0667/HHOLD- 7 Springfield Terrace, Foxmoor Lane - Erection of a dormer window and covered patio. Alterations to fenestration. - Noted

- FC010/24** To note any planning decisions  
 The planning decisions were noted.
- FC011/24** To consider a flag for the Council to be designed by a local group  
 It was resolved that the Clerk would draw up some guidelines and contact the Scout group to see if they would like to design the flag.
- FC012/24** To consider the employment of a Legionella expert to carry out risk assessments on all buildings  
 One quotation has been received and the Clerk is waiting on a second one. Members resolved to give the Clerk the authority to choose the best quote and go ahead with the risk assessment.
- FC013/24** To consider quotations for waste collections  
 Two quotations were discussed, and it was resolved to go ahead with the quotation from MJ Church.
- FC014/24** To consider a request for grant funding from Tom Hoskin- The Life Coach  
 The Life Coach requested a grant of £1500, however due to the fact he had not attached a balance sheet the Council was unable to award more than £250. It was further resolved that on site of the balance sheet, it all is in order, the Clerk will release the remaining funds of £1250.
- FC015/24** To approve the annual subscription to Gloucester Association of Town and Parish Councils (GAPTC)  
 It was resolved to pay the annual subscription
- FC016/24** To consider transferring the CIL money of £2038.30 once received to the Pump Track reserve.  
 Members resolved to transfer this money to the Pump Track reserve.
- FC017/24** To consider investing funds into the CCLA  
 The Clerk explained the benefits and the safeguarding of Council funds. It was resolved to invest with CCLA and the Clerk will do a summary of funds and suggested investment for the next Full Council meeting.
- FC018/24** To approve expenditure from 9 April 2024 – 23 April 2024  
 Expenditure was approved.
- FC019/24** To agree that all Councillors attend either in person or on-line the Councillor training run by GAPTC  
 Members resolved to make it mandatory that all Councillors attend initial training.
- FC020/24** To note any training / meetings attended by staff or Councillors  
 The Clerk has attended Some Edge Finance training, Legionella training and Bio-diversity training. The Assistant Clerk and Senior Groundsman also attended the Legionella training.

**FC021/24**     To consider any items for inclusion on future agendas  
No items were requested

**FC022/24**     To confirm the date and time of the next meeting of the Full Council.  
The next meeting of the Full Council will be held on Monday the 13<sup>th</sup> of May. This will also be the Annual meeting of the Town Council following elections.

*The meeting concluded at*

Signed

Dated

Actions

<b>FC009/24</b>	Send planning observations	Administrator
<b>FC011/24</b>	Draw up guidelines and contact scouts	Clerk
<b>FC012/24</b>	Employ Legionella expert	Clerk
<b>FC013/24</b>	Give notice on trade waste and contract to new provider	Assistant Clerk
<b>FC014/24</b>	Award grant and ask for balance sheet	Clerk
<b>FC015/24</b>	Pay GAPTC Subscription	Clerk
<b>FC016/24</b>	Transfer CIL money to pump track reserve	Clerk
<b>FC017/24</b>	Do CCLA Report	Clerk
<b>FC018/24</b>	Add approved payments to the bank	Clerk
<b>FC019/24</b>	Book training if not already done	Councillors

## Cainscross Town Council

## Expenditure transactions - payments approval list Start of year 01/04/24

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Cheque Total
1896		£20.00	£20.00 310/4	09/04/24	23/0942/PPS	PATA (UK) - April Payroll	
1898		£15.40	£15.40 310/7	09/04/24	027144	7 Office Supplies - Wireless Mouse	
1897		£65.55	£65.55 310/4	10/04/24	23/0940?PPS	PATA (UK) - Salary Calculations for April 2024	
1899		£12.99	£12.99 310/6	12/04/24	25236172	Zoom - Monthly Subscription April 12 - May 11 2024	
1900		£159.00	£159.00 310/3	16/04/24	SS	Emily Forgione - Repayment of cost of eyetest and glasses	
1901		£180.00	£180.00 310/1	16/04/24	37804	Edge IT Systems Ltd - End of Year silver package	
1902		£11.69	£11.69 230/2	17/04/24	0548032	Water Plus - Water supply	
1903		£180.00	£180.00 310/5	17/04/24	8517	D Thornton - Legionella Awareness Training x 3	
1890		£10,312.64	£10,312.64 310/4	20/04/24	April	Staff Salaries - Salaries April 2024	
1891		£2,757.07	£2,757.07 310/4	20/04/24	April 2024	HMRC - PAYE April	
1892		£2,032.53	£2,032.53 310/4	20/04/24	April	Gloucestershire County Council - LGPS Pensions April 2024	
1893		£400.20	£400.20 310/4	20/04/24	April	Nest Pensions - Nest Pension April 2024	
1882		-£250.00	-£250.00 310/1	15/12/24		PEAC (UK) Ltd - Monthly refund for telecom lease	
1884	DC240223L B	£12.99	£12.99 310/7	16/12/24	Jan	Zoom - Janaury subscription	£12.99

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

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## Cainscross Town Council

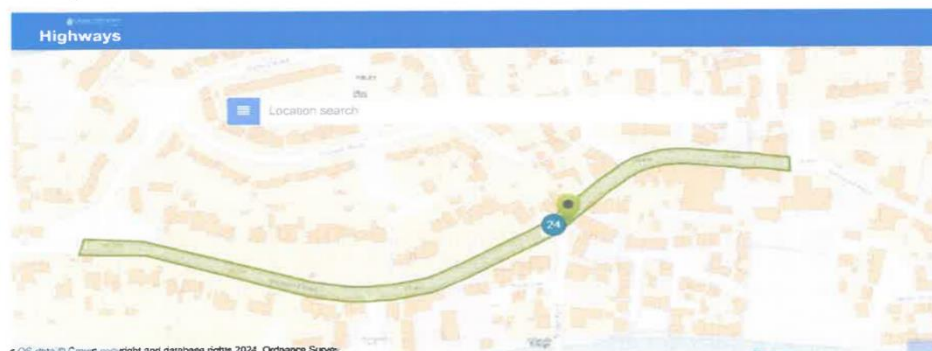
## Expenditure transactions - payments approval list Start of year 01/04/24

No	Payment Reference	Gross	To pay Heading	Invoice date	Invoice no.	Details	Cheque Total
1883		£323.36	£323.36 310/1	31/12/24	911513	Onecom Ltd - Phone & Broadband	
<b>Sub Total</b>		£16,233.42	£16,233.42				
<b>Total</b>		£16,233.42	£16,233.42				

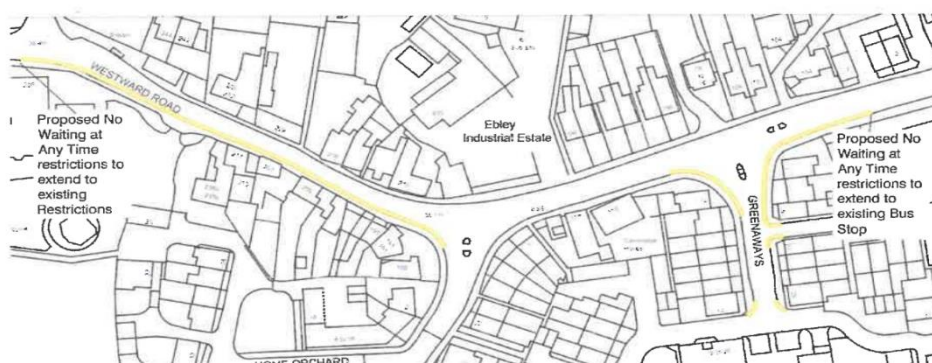
## APPENDIX A -

## County Councillor Report April 2024

**Resurfacing** – The section of Westward Road between Orchard Road and Chapel Lane is scheduled to be resurfaced 25 June – 2 July. Days and hours of work will be confirmed and notified to residents and businesses together with access arrangements. The section to be resurfaced is as below:

**On Road Parking**

I am told that the road markings to implement the additional parking restrictions between the Home Orchard junction and Chapel Lane will be made at the conclusion of the resurfacing and as part of the same period of road closure. These are now to be made by a Traffic Regulation Order approved in November 2023 following public consultation as shown below.



**Off Road Parking** – It is pleasing to know that Stroud District Council last week resolved to convert its visitor car park at Ebley Mill into a pay and display public car

park. It is proposing to carry this work out in July or August to allow for installation of a pay and display machine and other works. This will provide approximately 42 spaces, including 4 EV car charging points, EV bike charging points, accessible spaces and parent and child spaces. Short stay charges will apply Mon to Friday 8am – 5pm, overnight stays Monday – Thursday 5pm – 8am for £1 and weekend stays 5pm Friday – 8am Monday for £3. Season tickets will be available capped at 50% of capacity for £55 per month (3-month, 6 month and 12 month tickets will also be available).

## Other Activities

- Attended two briefing meetings of child safeguarding reviews which identified failings and learning from recently reported cases [Child X](#) and [Operation Acorne](#).
- Visited [Stroud Library](#) in its new premises in the Five Valleys Centre. I continue to press for public consultation on the future of the old library building on Lansdown which is listed as community asset and become surplus.
- Attended a Cabinet Panel to hear evidence on the need to reduce [cattle deaths on Minchinhampton and Rodborough Commons](#) which will also met with graziers and parish councils.
- Attended a site meeting and bike ride about proposals for the section of the county cycle 'spine route' through to Stroud via Ebley Rd/Westward Rd/Cainscross Rd and changes at Wallbridge.
- Continue to press for the improvements to the 67 bus service to offer offering a service on Friday and Saturday evenings and on Sundays and Bank Holidays. I have also attended a site meeting about proposed improvements at Merrywalks "bus interchange" to be subject to public consultation.
- I have received advice from Highways that they will continue to monitor the use of the frontage of Dormic, Westrip Lane for off road parking and would welcome any photographs preferably showing time and date.
- There are no County Council elections this year, so when the Annual Meeting takes places on 22 May there will be no change in political control. The next elections will be in May 2025 and be fought of revised divisional boundaries.

John Bloxsom  
County Councillor  
29 April 2024  
[john.bloxsom@gloucestershire.gov.uk](mailto:john.bloxsom@gloucestershire.gov.uk)  
07900 185 275

## APPENDIX B .

25<sup>th</sup> April report Full Council

Not very busy with council work due to elections no housing committee.

**Full council**

A motion to write to the prime minister and secretary of state for environment to get resources and funding to undertake the principles of Zanes law, which Baroness Natalie Bennett progressing through the lords.

This concerns Historic landfill sites and toxic waste

In 2014 Zane Ghangbola died and his father was paralyzed they believe by contaminated flood water which passed through an historic landfill site before going into the family home.

Also a motion from housing to redevelop the site of the old Swedish homes and build new A rated council homes.

Visitor Car park Ebley mill with Electric car charging points.

Proposed charges

Mon to Friday 8am to 5pm

Short stay 1hour £1.70 two hours £2 50 three hours £3.50

overnight Monday to Thursday £1.00

weekends Friday 5pm to Monday 8am £3. 00

Season tickets 1 month £55,00 3 months £165 six months £300 annual £550

Service will be controlled by the SDC staff who manage the other council car parks.

Cancelled project

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Because of inflation the next phase will now be Stonehouse to Eastington with the missing miles to be developed later. The council will need to spend an extra million pounds for the project to proceed.

M5 funding Approval design and costing junction 12 and 14 to progress the local plan Cost £100K

Updates to the constitution appointment of a new monitoring officer,.

Appointment one present Strategic heads to become Deputy chief executive