

Minutes of the of **Cainscross Town Council's Full Council Meeting** held on Monday 31st of July 2023 commencing at **6.00pm**.

Present: Councillors:
Adrian Cross (Chair)
Clive White (Vice-Chair)
Deb Balster
James Booker
Elaine Burnett
David Dale
Gavin Lindsay
Chris Stanley

In Attendance: Jeni Marshall (Clerk)
Emily Forgione (Assistant Clerk)

Also in attendance: District Councillor Jenny Miles

Apologies: Councillor Christine Fewster
Councillor Az Jasat
County Cllr John Bloxsom

FC65/23 To receive apologies
Apologies were received as above.

FC66/23 To confirm the minutes of the last meeting of the Council
The minutes of the last Full Council meeting were received, confirmed and duly signed.

FC67/23 To receive any declarations of interest
No declarations of interest were received.

FC68/23 To receive any representations or questions from members of the public
No members of the public were present.

FC69/23 To receive the Officers report
The clerks report was received as follows –
The zip wire has now been serviced and requires some new parts which we are now waiting for.
The Fourwards is now underway, and Emily has been working on Canva with Clive to produce it. It has now gone to the printers for proofing.
The opening of the park was a success despite the rain and Belle from Beauty and the Beast was fabulous. Thanks to all the Councillors that attended.
There is plenty of anti-social behaviour taking place both at Victory Park and the QEII Field. We are repeatedly informing the Police as is District Councillor
Trina Davies and we are asking residents to report everything they see. The
Police response is pretty much that they have a large area and too few staff. We
have met with Jayne Fellowes (PCSO) and agreed we will let her know of persistent
periods of time when the problem is prevalent.
Our CCTV has now been upgraded with two more cameras. I have asked for a further quote for a zoom camera to overlook the play park as we still have two free ports.

- I met with Stroud Valleys Project regarding the agreed works at Hamwell Leaze. They are starting the works in early September with strimming and wildflower plug planting. The hope is to create a wildflower meadow.

FC69/23To receive any reports from County and District Councillors

District Councillor Jenny Miles gave a written report summarised as follows:

Housing

- Canal site on the A419 in Stonehouse has been removed from the new build program from housing Revenue account (HRA) to General Fund. The capital funding allocated to the canal site, including receipts, is to be earmarked for future investment in affordable housing in the local area.
- The New head of strategic housing is Andy Kefford
- The number of households on Council House waiting list is 3961, the number of new homes built is 21. The number of homes lost to the right to buy is 10.
- There is to be a reduction in service charges for independent living schemes tenants with district heating systems of 21% only Walter Preston court in our parish.

Reports were circulated prior to the meeting; questions were received for District Cllr Jenny Miles who was present at the meeting. See appendix A & B.

FC70/23To note and approve the minutes of the last Finance, Staffing and Policy meeting

The Minutes of the last Finance, Staffing and Policy meeting were noted and approved.

FC71/23To note and approve the minutes of the Recreation meeting

- To consider if the Recreation Committee should deal with amenities or leave this with Full Council

The minutes of the last recreation meeting were noted and approved, after due discussion it was also agreed that any business relating to amenities should be left with Full Council.

FC72/23To consider replacing the basket swing at QEII Field with a flat seat and cradle swing

The options were considered by the Councillors and after discussion it was agreed that because the existing basket swing has been vandalized it should be replaced with a flat seat and cradle swing using the correct fixture placement.

FC73/23To consider the new Asset Register following installation of the new play area

The amended asset register was considered and approved with the new items of equipment added.

FC74/23To note the new insurance schedule and the additional payment

The new insurance schedule and additional premium was noted.

FC75/23To consider the Financial Risk and Business Continuity Policy

The amendments to the Financial Risk and Business Continuity Policy were reviewed and approved.

- FC76/23** To approve payments from 11 July – 25 July
The payments from 11th of July to the 25th of July were approved.

Planning, Highways, Amenities and Recreation

- FC77/23** To note any planning decisions
The planning decisions were noted.
- FC78/23** To note a planning appeal – s.22/1815/FUL - Appeal ref: S.23/015/APPREF - 40 Bridge Mead Ebley – Move Iron railings at side of the property to enclose all land owned, change of use – to residential (C3 Use Class)
The planning appeal was noted by Council.
- FC79/23** To consider the signing of a ‘Deed of Dedication to remove the area of the bowls club building from deeds.
After consideration it was agreed to defer this item to another agenda due to unclear information regarding responsibility of fees.
- FC80/23** To receive an update on The Lagger
A short update was received by the Assistant Clerk regarding the progress of the project. The current cost for planned works stands at approximately £30,000. It was reported that a meeting has now been arranged with Sarah Macauley, the Footpaths Officer from Gloucestershire County Council to obtain some advice on the best way forward and to consider the options.
- FC81/23** To further consider the hall acoustics
An up-to-date quote from the previous company that was considered was presented to Council, after due discussion it was agreed due to the amount that other quotes should be obtained for comparison.
- FC82/23** To note any training / meetings attended by staff or Councillors
The assistant clerk reported that she had attended the Casual Vacancy and Elections training provided by Stroud District Council.
- FC83/23** To consider any items for inclusion on future agendas
No items were agreed.
- FC84/23** To confirm the date and time of the next meeting of the Full Council
The next meeting of Full Council is due to be held on Monday the 25th of September 2023.

The meeting concluded at 7pm

Signed

Dated

Actions

FC72/23	To instruct works on the swing at QEII play area	Clerk
FC78/23	Send planning response	Assistant Clerk
FC79/23	Investigate the terms of agreement for Bowls Club further	Clerk
FC80/23	Arrange and attend meeting with Sarah Macauley Footpaths officer at GCC	Assistant Clerk
FC81/23	Obtain further quotes for Acoustics in hall, with Cllr Cross	Assistant Clerk

Unpaid Expenditure Transactions

Start of year 01/04/23

Invoices with a ledger date on or after 01/04/23 and on or before 25/07/23

Tn no	Gross	Vat	Net Cttee	Invoiced Details Date	HMRC	Period 06/06/23 - 05/07/23	Payment Accrual Heading Reference
1440	£2,410.68	£0.00	£2,410.68 FSP	14/06/23	HMRC		<input type="checkbox"/> 310/4
1449	£2,577.13	£429.52	£2,147.61 PHAR	27/06/23	Stroud Alarms	CCTV Upgrade, Installation of Additions and relocation	<input type="checkbox"/> 305
1450	£561.00	£93.50	£467.50 PHAR	27/06/23	Stroud Alarms	Fire Alarm Service - new isolation switch, diagrammatic Zone Plan, Document box and Fire Alarm Log Book	<input type="checkbox"/> 230/5
1463	£9.99	£1.66	£8.33 PHAR	21/06/23	Trade UK	Barrier Tape - Screwfix	<input type="checkbox"/> 220/5
1476	£54.15	£9.02	£45.13 FULL	03/07/23	Fuel Genie Business Account Worldwide IT Services UK Ltd	Fuel 1 June- 30 June 2023	<input type="checkbox"/> 330/1
1479	£247.80	£41.30	£206.50	30/06/23	Smith's (Gloucester) Ltd	Trade Waste	<input type="checkbox"/> 250/6
1480	£98.95	£0.00	£98.95 FULL	06/07/23	Zurich Insurance Plc	Additional premium following new play area and asset inventory	<input type="checkbox"/> 320/1
1481	£11.10	£0.00	£11.10 PHAR	04/07/23	Water Plus	Surface water drainage	<input type="checkbox"/> 240/2
1482	£36.00	£6.00	£30.00 PHAR	21/06/23	Miles Architectural	New master pavilion key	<input type="checkbox"/> 230/5
1483	£156,743.68	£26,123.95	£130,619.73 PHAR	01/04/23	Proludic	New play area at Victory Park	<input type="checkbox"/> 220/5
1484	£26.26	£4.38	£21.88 FSP	07/07/23	7 Office Supplies	18106HAX Flat Barrel Highlighter Pen Chisel Tip 1-5mm Line Assorted Colours (Pack 6) - 7910WT6 41479CPJeyes Kleenoff Kettle & Shower Head Descaler 500ml 1004027 15135NTTetley One Cup Tea Bags (Pack 440) - A01352 17676CPFinish Dishwasher Salt 1kg 1002132	<input type="checkbox"/> 310/1
1485	£49.40	£0.00	£49.40 FSP	12/07/23	PATA (UK)	July Payroll Services	<input type="checkbox"/> 310/4

Signature _____

Date _____

Signature _____

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Unpaid Expenditure Transactions

Start of year 01/04/23

Invoices with a ledger date on or after 01/04/23 and on or before 25/07/23

Tn no	Gross	Vat	Net Cttee	Invoiced Details Date	Payment Reference	Accrual Heading
1486	£149.58	£24.93	£124.65 FSP	14/07/23 Onecom Ltd		310/1
1488	£23.90	£2.02	£21.88 PHAR	07/07/23 7 Office Supplies	Phone & Broadband	
1489	£3,830.58	£638.43	£3,192.15 PHAR	14/07/23 Proludic	Highlighters / Kettle descaler / Tea Bags / Dishwasher Salt	230/5
1497	£350.00	£0.00	£350.00 PHAR	17/04/23 Cashes Green FC	Additional wetpour works agreed with Council	220/5
1498	£320.00	£53.33	£266.67 PHAR	19/07/23 Discovery Timber Play	1 x pair of Aluminium goalposts and nets	250/4
1462	£295.00	£0.00	£295.00 PHAR	23/06/23 Golden Valley Stump Removal	Repairs to play equipment (following vandalism)	260/4
					Tree Stump Removal	220/2
					FPS230712 GVSR	

Total £167,795.20 £27,428.04 £140,367.16

Signature _____

Date _____

Signature _____

Appendix A

County Councillor John Bloxsom July 2023

1. At the last Council on 28 June 2023 there was a lengthy debate on an opposition motion calling for the declaration of a "pothole emergency". This reference was removed, and the motion passed calling for more Government funding for road repairs and maintenance. A second motion was carried calling for carbon impact measurement of mineral extraction.
2. All other motions fell due to lack of time including two that my Group had submitted, one on hunting with dogs on County land and one on flooding. These will be resubmitted. I was unable to attend this Council due to the civic calendar being changed after I had pre-booked holiday. This was my first absence from Council in two years.
3. I have been added to the Pensions Committee and attended my first meeting on 15 June. I have also been added to the Economic Growth Scrutiny Committee and I am attending my first meeting on 20 July. I recently attended for the first time the Local Government Association annual conference which provided useful information and insights. The next meeting of full County Council is on 13 September 2023.
4. I attended the Cycling Advisory Group on 11 July and have asked for further information. A scheme for the 'cycle spine' from South Gloucester to Stroud is being designed at an estimated £36m and is not as yet funded, so this dependent on bids in future years. I am advised that the £75k feasibility study relating to a Cainscross Road cycle route is to be linked to this project.
5. An [independent electoral review](#) has pushed back the dates for consultation on its proposals to reorganise County Divisional boundaries. This will open on 3 October and close on 11 December 2023. Parish Councils and members of the public will be able to comment in that period. The changes will take effect at 2025 County Elections in 2025.
6. I have invited Cashes Green Youth FC to apply for the remaining £914 in the Build Back Better Councillor Fund and Youth Fund for Rodborough Division. I have asked for confirmation regards the Victory Park Youth Shelter to which £4,778 has been allocated and paid.
7. Following further consultation a report on the double yellow lines for Greenaways and Westward Road has been prepared and is with senior management for signed off and to be approved hopefully under delegated authority. This is the longer version as proposed last December.
8. I asked Highways to delay the closure of Cashes Green Rd until the school holidays and to put active traffic management in place for Foxmoor Lane and the back route from Townsend to Parkend. They did neither. I am pressing for this as part of proper co-ordination and communication when a further week of work takes place in 2024 (date to be confirmed).

9. I have asked for an update on the outcome of the Community Speedwatch Fund bid submitted by Cainscross. These were submitted by 31 January 2023 and decisions have not been announced. I funded a speed survey on Cashes Green Rd and can do this on Dudbridge Rd, data is necessary however, the barriers to achieving lower speed limits remain the criteria applied by GCC.
10. Following a request, I have agreed to fund the provision of a white line H Mark across the junction of Fort View Terrace and Bridge Street. This is to assist vehicles turning out of or into Fort View Terrace. Please note that this is advisory only and has no legal status. Tricorn House will have fewer parking spaces than the number of flats being provided and hence increase problems.
11. I have agreed to provide a contribution from Highways Local towards a resident-led initiative to undertake tree work and create more bio diversity on the public footpath from Frome Gardens to Westward Rd. This will be subject to consents covering Tree Preservation Orders. This path has been added to the Definitive Map as MCA20.
12. Undetermined applications to add paths to the Definitive Map are:

[Path between 87 – 89 Devereaux Crescent to an existing footpath MCA3](#)

[Path connecting MCA 25 and Elm Road](#)

[Path from end of Queen's Drive to Stroud side of Ruscombe Brook](#)

[Route from existing path MCA16 to end of highway at Meadow Lane West](#)

[Path from Mosley Rd to Walter Preston Court](#)

I have raised the question of what will happen when the current legal 2031 cut off is reached if applications are undetermined as only 6-7 per year are being determined across the county. GCC has no answer to this at present.

13. GCC is about to send out a message to Parish Councils asking for information on Grit Bins and their supplies. There has been an agreement to purchase more bins and I will work with the PC if there is any delay or difficulty in obtaining these. Brian Watkins co-ordinates and updates the GCC Winter Weather Plan and asks parishes to update their own and share these with him.
14. I continue to report and progress chase highway repairs and improvement issues as do other residents and councillors and encourage online reporting. If I am copied into the acknowledgements which come back, I can follow these up with highways. It has announced [new techniques](#) which aim to improve maintenance. Highways Local can be used in places that might otherwise not be improved in a timely manner and I would be grateful of particular requests to be brought to my attention.

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Facebook: [John4RodboroughandCainscross](https://www.facebook.com/John4RodboroughandCainscross)

Appendix B

District Councillor Katrina Davis July 2023

Foxmoor Estate

- The recent walk around seemed to have given Vistry a rocket. The slabs are to be removed and replaced asap - chasing on this. The trees are being dealt with; however, it's been stated that they will need to wait until end of nesting season to do the majority of the works required under the tree report. The only anomaly at the moment is the walls - this will need to be thrashed out between Vistry and Stroud District Council. However, I will be keeping an eye on it.

The dump footpath clearing

- I hope most of you will agree that the community payback team did a fantastic job. There are still a few things to be done - painting the wall and the watercourse fence however Stroud District Council have confirmed they will be doing this asap.

Anti-Social Behaviour

- I have raised a number of incidents and issues with police and neighbourhood wardens to request more patrols. There is a meeting due to take place soon (date to be confirmed) to look at what multi agencies will do to support and assist. There is still the issue of lack of visual of our Police Community Support Officers! This is being addressed directly with the police team.

Issues with roads and flooding

- I have and still am raising a number of issues with drains and road issues. Including East Drive. They are slowly being dealt with.
- The Bridle path issue - I have requested the assistance of our MP to try and get this changed and done properly.