

Minutes of the of **Cainscross Town Council's Recreation Committee Meeting** held on Tuesday 18 July 2023 commencing at **11.00am**

Present: Councillors: Deb Balster
Dave Dale
Gavin Lindsay
Clive White

In Attendance: Clerk – Jeni Marshall
Admin Assistant – Vicki Cleverley

Also in attendance: Osian Smith (Work Experience)

Apologies:

- REC12/23** To elect a Chair of Committee
Councillor White proposed Councillor Balster. This was seconded by Councillor Lindsay and carried with all in favour.
- REC13/23** To elect a Vice-Chair
Councillor Balster proposed Councillor Lindsay. This was seconded by Councillor White and carried with all in favour.
- REC14/23** To receive apologies
Apologies were received from Councillor Fewster.
- REC15/23** To approve the minutes of the last meeting of the Committee
Minutes of the last meeting, held on 5 June 2023 were approved as a correct record and duly signed.
- REC16/23** To receive any declarations of interest
None received.
- REC17/23** To receive any representations or questions from members of the public
None received.
- REC18/23** To note the asset inspection report
The Clerk informed the Committee that webbing on the basket swing within the Elm Road play area was damaged and sharp metal exposed. The Groundman is continually repairing it and will keep a close eye on it. The report was acknowledged and was duly noted.
- REC19/23** To consider work at Elm Road following site meeting
The Clerk and members of the committee met Proludic Play Company at Elm Road to discuss replacement of some of the children's park equipment and having wet pour repaired, as the equipment is looking worn. At present there is 19k budget. It was agreed that the funds should be set aside for the play area and built upon by the Project Officer and Clerk and that dates could be pencilled in for the revamp of the play area and installation of adult exercise equipment in Spring of 2024. It was suggested that quotes are requested from Proludic Play Company and from other companies, to obtain a balanced view of refurbishment costs.

- REC20/23** To consider a quotation for the replacement of a panel on the MUGA
The quotation was approved.
- REC21/23** To consider improving the security to the top entrance of Victory Park
There has been concern raised by the residents regarding the Upper Church Road entrance to Victory Park. It was agreed that the Clerk obtain quotes for both ready-made gates and for gates to be made to fit with a durable locking system.
- REC22/23** To consider the purchase and siting of a new bench outside the new play area at Victory Park
It was resolved to purchase a new bench to site outside the new play area at Victory Park.
- REC23/23** To consider fees for the sports clubs for the 23/2024 season
After due discussion it was agreed that all the youth sports club's fees should be increased to £15.00 per session and mixed ability clubs to kept the same. It was further agreed to set annual fees for the football club, to be paid in two instalments. Members discussed the football line marking and agreed the council will do the initial marking however overmarking to be the responsibility of the clubs.
- REC24/23** To consider quotes for tree work in the Church Road Car Park
Two quotations were considered, it was resolved to accept the Tree Maintenance quotation.
- REC25/23** To consider general works to Church Road Car Park
It was agreed that the Clerk arranged the line marking and jetting of the drains.
- REC26/23** To consider arranging another tree survey following the large amount of debris in the storms
During recent storms, a large number of branches and debris fell from the trees and the Clerk felt the previous survey was not adequate. It was concluded another tree survey should be carried out by Tree Maintenance as some of the trees could be deemed a danger to the public.
- REC27/23** To consider quotations for cleaning of the hall, offices, kitchen, lobby and toilets
After requesting three quotations, only one company quoted. The quotation was considered during the busiest months of the year. It was resolved that All Done and Dusted Cleaning Company attend the offices for two sessions per week at a rate of £45.00 per session as a trial for the next 2-3 months. It was suggested that the hall rates be raised in order to counteract this cost, however it was felt the hall rates should be discussed again in Septembers' Recreation meeting.
- REC28/23** To note the date and time of the next meeting of the committee
The date of the next committee meeting is 1 August 2023 at 11.00am

The meeting concluded at 12.25pm

Signed

Dated

Actions

REC19/23	To start building the funds for Elm Road	Clerk/Project Officer
REC20/23	Organise panel for the MUGA	Clerk/Assistant Clerk
REC21/23	Obtain quotes for gates and locking system	Clerk
REC22/23	Purchase bench	Clerk
REC24/23	Organise tree works	Clerk/Assistant Clerk
REC25/23	Obtain quotes for line marking and jetting	Clerk/Assistant Clerk
REC26/23	Arrange tree survey	Clerk/Assistant Clerk
REC27/23	Instruct the cleaning company	Clerk