



**Cainscross Town Council**  
Cashes Green & Ebley

7<sup>th</sup> August 2024

**NOTICE OF MEETING**

A meeting of **Cainscross Town Council's Finance, Staffing and Policy Committee** will be held on Tuesday 13 August commencing at 10am in the Pavilion, Victory Park.

Signed

Jeni Marshall  
Town Clerk

**A G E N D A**

1. To note apologies
  2. To approve the minutes of the last meeting of the Council
  3. To receive any declarations of interest
  4. To receive any representations from members of the public  
*(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)*
- Finance & Policy Matters**
5. To verify and sign the bank reconciliation and original bank statement
  6. To receive the financial report and consider expenditure in line with the budget  
*(Financial Status Comparison Report)*
  7. To approve and note invoiced income and expenditure transactions from 10 July – 7 August (some retrospectively due to cancellation of Council meeting during recent Covid outbreak)
- Staffing Matters**
8. To receive an update and discuss the present staffing situation
  9. To consider an application for a grounds person position
  10. To confirm the date and time of the next committee meeting

*Members of the Public are Welcome to Attend*