

Minutes of the of **Cainscross Town Council's Full Council Meeting** held on Monday 24 June 2024 commencing at **6.00pm**.

Present: Councillors: A Cross
C White
D Balster
D Dale
G Lindsay
L Stinchcombe

In Attendance: Clerk - Jeni Marshall
Assistant Clerk - Emily Forgione

Also in attendance: District Councillor Elizabeth Stanley
County Councillor John Bloxsom

Apologies: Councillor Charlie Mitchell
District Councillor Dave Matthews
Councillor J Booker

- FC27/24** To note apologies
Apologies were received as above.
- FC28/24** To confirm the minutes of the last meeting of the Council
The minutes of the last meeting of Full Council were confirmed as accurate and duly signed.
- FC29/24** To receive any declarations of interest
None received.
- FC30/24** To receive the chairman's announcements
Councillor Cross welcomed members and gave the sad news that a former councillor Elaine Burnett had passed away last week, a minute of silence was given in her memory.
- FC31/24** To receive any representations or questions from members of the public
None present.
- FC32/24** To meet the new Neighbourhood Warden for Cainscross and ask any questions
The Neighbourhood Warden did not attend the meeting due to other commitments. It was agreed that contact details of the new Neighbourhood Warden would be sent to all councillors for their information.
- FC33/24** To receive officer reports
A report was received from the Assistant Clerk as follows:
We held a D-day celebration on the 6th of June, we had a good turnout, and it was a lovely afternoon with a small memorial ceremony at the peace Garden in Victory Park and tea and cake in the Pavilion to follow.
The Assistant Clerk and Chair attended a meeting hosted by Stroud District Council regarding Tricorn House, an update was given, and Councillors were notified that Stroud District Council have published some new 'frequently asked questions' on their website.

The new food van has arrived in Victory Park, and they will be testing the waters to decide their opening hours. There have been some teething problems, but it is proving popular so far.

Don't forget that our summer event will be taking place on Sunday the 30th of June in Victory Park – we look forward to seeing you there.

The bus shelter at The Lake at the Lawns in Cainscross has been repaired.

Lastly, we have been dealing with a lot of vandalism throughout the parish, sadly the latest incident has been the damage to our new trampoline in Victory Park play area. All incidents are logged by us in our own documents, but they are also reported to the police and sent directly to the PCSO and private security officers.

- FC34/24** To receive any reports from County and District Councillors
A report was received from County Councillor John Bloxsom Elizabeth Stanley, the new District Councillor did not give a report but introduced herself to the Council.
- FC35/24** To note the minutes of the last Finance, Staffing & Policy meeting
The minutes of the last finance, staffing and policy committee meeting were noted.
- FC36/24** To note the minutes of the Recreation Committee
The minutes of the last recreation committee meeting were noted.

Planning, Highways, Amenities and Recreation

- FC37/24** To consider the following planning applications
S.24/0928/HHOLD - Windyridge , Foxmoor Lane, Ebley- Erection of a rear two storey and single storey extension with associated works. - Note
S.24/1051/HHOLD- Cotswold Mead, East Drive, Ebley- Erection of a single storey front, side and rear extensions - Note
S.24/1075/FUL- 4 Whitehouse Park, Cainscross- Erection of 7 no. dwellings and an access road. – Objection on the grounds of over-development. Council fees, due to existing issues with access and parking, a smaller development would be more in keeping.
- FC38/24** To note any planning decisions
The planning decisions were noted.
- FC39/24** To consider the Legionella Water Risk Assessments and resulting actions
The risk assessment following the inspection of the Pavilions for Legionella was considered. All work will be carried out by the groundsman, a plumber and a specialist company within three months. Members authorized the Clerk to employ a plumber and get other necessary quotations.
- FC40/24** To note the migration of our website to another platform provider and domain host
The Assistant Clerk reported that the current provider for the website is changing its platform to Aubergine. Following a meeting with Aubergine she reported that there is no cost to the Council, and it appears to be a better platform; Members approved the platform move.

- FC41/24** To consider and agree a contractor for the specialist pump track
This item was deferred to the August meeting.
- FC42/24** To consider the future of the Four Wards newsletter
The Assistant Clerk explained to Council that the Fourwards was not proving as popular since Covid and that she was having real difficulty getting groups to send in articles and that volunteers for delivering are thin on the ground meaning that a lot of staff time is being taken up delivering. She gave 3 proposals going forward and the Council resolved to do a digital Fourwards for the next two editions to see how this went. This would be emailed to local groups, added to the website and hard copies will be printed at the office for people to collect and to be distributed in various local businesses and organisations.
- FC43/24** To consider the issues caused by vandalism with the fence at the QEII Field bordering the river
It was reported that the fence at QEII Field bordering the river had been repaired but was cut down almost immediately after being repaired. The groundsman has made repairs to two openings in the fence line. The assistant clerk has contacted the Environment Agency to request they fence the river to make it safe for park users. She is awaiting a reply.
- FC44/24** To consider supporting a safety bill for lithium batteries
The safety bill for lithium batteries was considered and members resolved to support it.
- FC45/24** To further consider the removal and replacement of three bus shelters and due to the specialised nature and type of shelter required excepting the quotes received
The Clerk asked for confirmation that Council are happy to remove and replace the bus shelters at Frome Gardens, Tricorn House and Hunters Way as previously discussed. As the work is within budget and the shelters in a very poor state, members resolved to go ahead with the quotation. It was further noted that this was the only company doing the anti-vandal shelters required so no other quotes would be sought.
- FC46/24** To approve renewal of the Rural Market Town Group
The renewal of the Rural Market Town Group subscription was approved for another year.
- FC47/24** To note any training/meetings attended by staff or Councillors
It was reported that Cllr Stinchcombe, Cllr White, Cllr Dale and Cllr Lindsay attended the GAPTC Training on the Nolan Principles at the Pavilion. Cllr Gavin Lindsay also attended the Councillor advocacy
The Clerk reported that she had attended a HR course
The Assistant Clerk with the Chairman attended a Tricorn House meeting.
- FC48/24** To consider any items for inclusion on future agendas
Cllr Stinchcombe requested that CCTV cameras could be placed overlooking the play area at Victory Park and potentially the bike ramps once replaced. Councillor Lindsay offered to write to the office of the Police and Crime Commissioner to raise

concerns over the refusal of their mobile CCTC camera. The Clerk will write directly to the Police and Crime Commissioner.

In the meantime, the cost of cameras will be investigated.

FC49/24 To confirm the date and time of the next meeting of the Full Council
The next meeting of Full Council will be held on Monday the 29th of July.

The meeting concluded at 7.20pm

Signed

Dated

Actions

FC32/24	Send neighbourhood wardens details to councillors	Assistant Clerk
FC37/24	Send in planning decisions	Administrator
FC39/24	Instruct relevant works	Clerk/Assistant Clerk
FC42/24	Complete and publish digital edition for July	Assistant Clerk
FC44/24	Sign bill	Clerk
FC45/24	Instruct works	Clerk
FC46/24	Renew memberships	Clerk/Assistant Clerk
FC48/24	Add to next relevant agenda	Assistant Clerk/Clerk