



Cainscross Town Council

Cashes Green & Ebley

13 June 2024

AGENDA

A meeting of **Cainscross Town Council's Finance, Staffing and Policy Committee** will be held on Wednesday 19 June 2024 commencing at 10am in the Pavilion, Victory Park.

Signed

Jeni Marshall
Town Clerk

A G E N D A

1. To elect a Chair of Committee
 2. To elect a Vice-Chair of Committee
 3. To note apologies
 4. To approve the minutes of the last meeting of the Council
 5. To receive any declarations of interest
 6. To receive any representations from members of the public
(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)
- Finance & Policy Matters**
7. To verify and sign the bank reconciliation and original bank statements for April & May
 8. To receive the financial report and consider expenditure in line with the budget
(Financial Status Comparison Report)
 9. To approve and note invoiced income and expenditure transactions from
 10. To agree to write off bad debt
 11. To consider enhanced data back up from Edge
 12. To confirm the date and time of the next committee meeting