



Cainscross Town Council

Cashes Green & Ebley

08/04/24

NOTICE OF MEETING

A meeting of **Cainscross Town Council's Finance, Staffing and Policy Committee** will be held on Tuesday 16 April commencing at 10am in the Pavilion, Victory Park.

Signed

Jeni Marshall
Town Clerk

A G E N D A

1. To note apologies
 2. To approve the minutes of the last meeting of the Council
 3. To receive any declarations of interest
 4. To receive any representations from members of the public
(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)
- Finance & Policy Matters**
5. To verify and sign the bank reconciliation and original bank statement
 6. To receive the financial report and consider expenditure in line with the budget
(Financial Status Comparison Report)
 7. To approve and note invoiced income and expenditure transactions from 7 March – 8 April 2024
 8. To consider transferring unused unrestricted ear marked reserve funds from the youth shelter to the pump track.
 9. To consider investment into the CCLA deposit fund and make recommendations to Full Council
 10. To review the bank mandate for the Nationwide account.
- Staffing Matters**
11. To consider funding requests from staff for eye tests, glasses and jabs as is appropriate for workplace health
 12. To consider Food and Hygiene training for two members of staff and Councillors who help at the Community Cafe.
 13. To approve the following NALC training for the Administrator - 'Unleashing the Power of Local Councils to tackle the Climate Emergency'
 14. To consider long term succession arrangements for the Grounds keeper
 15. To confirm the date and time of the next committee meeting

Members of the Public are Welcome to Attend

Pavilion in the Park, Victory Park, Cainscross, Stroud, Gloucestershire GL5 4JE
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Office opening hours Monday – Thursday 9.00am – 3.00pm and Friday 9-12 noon.