

Minutes of **Cainscross Town Council's Extraordinary Staffing Committee** meeting held on Tuesday 21st November 2023, commencing at **11.00am**

Present: Councillors David Dale (Vice-Chair)
A Cross
C Stanley
C White

In Attendance: Assistant Clerk – Emily Forgione

Apologies: Councillors L Stinchcombe
C Fewster

- FSP76/23** To receive apologies
Apologies were received as above.
- FSP77/23** To receive any declarations of interest
None received.
- FSP78/23** To receive any representations or questions from members of the public
None present.
- FSP79/23** To consider a statement made by a Councillor in relation to a staff member and identify the issues
It was explained that advice was sought from the monitoring officer at Stroud Disdtrict Council prior to the meeting. Chairman Adrian Cross, and Vice Chair Clive White attended a meeting with the Councillor in question and the matter was resolved informally, with no further action required.
- FSP80/23** To agree steps to resolve the issues that are identified
As a result of the matter being resolved informally, no further steps are needed.
- FSP81/23** To consider the possibility of a locum Clerk if sick leave is extended
The possibility was considered, the current sick leave of the Clerk is coming to an end and it has been agreed that a phased return will be implemented until the new year, therefore there is no need for Locum Clerk at this time.

Signed

Dated