



Cainscross Town Council

Cashes Green & Ebley

7 June 2023

NOTICE OF MEETING

A meeting of **Cainscross Town Council's Finance, Governance and Personnel Committee** will be held on Tuesday 13th June 2023 commencing at 11am in the Pavilion, Victory Park.

Signed

Jeni Marshall
Town Clerk

A G E N D A

1. To elect a Committee Chair
2. To elect a Committee Vice-Chair
3. To receive apologies
4. To approve the minutes of the last meeting of the Committee
5. To receive any declarations of interest
6. To receive any representations from members of the public
(Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes)
7. To agree the purchase of a new kettle for the office.
8. To verify and sign the bank reconciliation and original bank statement
9. To receive the financial report and consider expenditure in line with the budget
10. To approve and note income and expenditure transactions from 19 May – 6 June 2023
11. To request a Councillor to carry out the Internal controls
12. To agree to remove a Councillor as signatory from the bank mandate following her resignation and consider a new bank signatory.
The following item may be subject to the exclusion of press and public under the Local Government Act 1972, Sch. 12A
13. to note and approve the employment of and salary for the new Finance Officer and consider pension provision and contribution rates.
14. To confirm the date and time of the next committee meeting

Members of the public are welcome to attend.

Pavilion in the Park, Victory Park, Cainscross, Stroud, Gloucestershire GL5 4JE
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